

**TINTON FALLS SCHOOL DISTRICT BOARD OF EDUCATION  
RENEWABLE ENERGY PROGRAM  
REQUEST FOR PROPOSALS**

**For a Developer of a Photovoltaic System on Facilities and Lands Owned by  
Tinton Falls Board of Education, Monmouth County, New Jersey  
Dated, May 22, 2018**

**IMPORTANT: RESPONDENTS MUST REGISTER. SEE BELOW FOR DETAILS.**

The Tinton Falls Board of Education (“BOE”) has issued a “Request for Proposals for a Developer of Photovoltaic Systems on Facilities and Lands Owned by Tinton Falls Board of Education, Monmouth County, New Jersey,” Dated, May 22, 2018 (the “RFP”). Proposals are being solicited through, and the RFP is being issued in accordance with, a fair and open process under the New Jersey Local Unit Pay-to-Play Law, N.J.S.A.19:44A-20.4 et seq.

Sealed proposals must be received by the BOE on or before **1:00 pm, prevailing time, on June 29, 2018**. Proposals must be delivered to:

Vin Daniels  
Tinton Falls School District  
Business Administrator/Board Secretary  
658 Tinton Avenue  
Tinton Falls, NJ 07724  
(732) 460-2406  
[vdaniels@tfschools.org](mailto:vdaniels@tfschools.org)

Details concerning this procurement are set forth in the RFP, which may be downloaded from the link located on the BOE’s website (<https://www.tfschools.org/>), or hard copy obtained from Vin Daniels, Business Administrator / Board Secretary, at the above address, during regular business hours, upon payment of fifty (\$50) dollars.

Bid security in the form of a certified check, cashier's check or proposal bond in the amount of \$20,000 must be submitted with the proposal, which will be forfeited to the BOE as liquidated damages if the successful proposer fails to properly execute and deliver the contract documents and performance security as required by the RFP.

**REGISTRATION:** Each proposer must register with the BOE to: (i) indicate that it intends to submit a proposal, (ii) provide the name of its contact person and contact information (name, company, address, phone, cell, fax, and e-mail address) for any and all communications during the RFP process, (iii) access certain important information on the BOE’s website, (iv) attend the Pre-Proposal Submission Meeting, and (v) provide a list of proposer’s representatives who will attend the site tour. Details regarding registration are contained within the RFP.

A Pre-Proposal Submission Meeting shall be held on **May 31, 2018 at 10 AM** at the Tinton Falls Middle School, located at 674 Tinton Avenue, Tinton Falls, in the Media Center. Potential proposers are **STRONGLY** encouraged to attend.

Each proposer shall submit one (1) original and five (5) copies of its proposal, together with a PDF of the proposal on a disk or jump drive, in sealed envelopes bearing the name of the proposer and marked:

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If sealed proposals are enclosed in boxes, the boxes must be clearly marked as set forth above.

All comments and questions concerning the RFP must be directed, in writing, to Vin Daniels, Business Administrator / Board Secretary, at the address listed above, with a copies to Ryan J. Scerbo, Esq., Counsel for BOE, via email, [rscerbo@decotiislaw.com](mailto:rscerbo@decotiislaw.com), or fax 201-928-0588 and Andrew Conte, energy consultant to the BOE, at [andrew.conte@gabelassociates.com](mailto:andrew.conte@gabelassociates.com), or fax (732) 296-0799.

Site tours of the Local Unit Facilities and the project locations (1) that will be served by the photovoltaic system and (2) upon which the photovoltaic systems are to be developed, respectively, will be conducted on **May 31, 2018**, immediately following the Pre-Proposal Submission Meeting.

Proposers shall comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq. (Affirmative Action/Equal Employment Opportunity).

**Tinton Falls Board of Education**