

THE TINTON FALLS SCHOOL DISTRICT



ADMINISTRATIVE OFFICES
658 TINTON AVENUE
TINTON FALLS, NJ 07724
(732) 460-2400
FAX (732) 542-1158
<http://tfschools.org>

Lisa Goldey
Superintendent of Schools

Kerri Lee Walsifer
Director of Special Services

Vincent Daniels
Business Administrator/Board Secretary

May 16, 2019

Dear Parents and Guardians:

To ensure that students living outside of Tinton Falls, Shrewsbury Township and Naval Weapons Station-Earle are not attending schools in the Tinton Falls School District, we are reviewing the proof of residency for **ALL** our students this year. **If your child is attending the Tinton Falls School District, we will require you to submit a copy of one proof of residency. Proof of residency can include the following a recent: mortgage, rental agreement, or utility bill. Outdated documents will not be accepted. Please redact numbers that can be used to identify accounts.**

Students in the district who are here based on an affidavit (living with someone who is a Tinton Falls resident) Please see the information below the * on page 2**

If your child(ren) will not be attending the Tinton Falls School District for the 2019-2020 school year, please contact the main office of the school in which your child attends. You will be provided with information regarding the transfer process.

There are several methods of how you can provide us with the necessary documentation.

1. Send an email with a scanned or photo of the proof of residency document to the following email addresses of where your child will be attending for the 2019-2020 school year:

MFA: MFAregistration@tfschools.org

SRS: SRSregistration@tfschools.org

TFMS: TFMSregistration@tfschools.org

Please include your name (parent/guardian), your child's name, and your child's 2019-2020 grade level in the body of the email by June 14, 2019

2. Send in a printed copy of the proof of residency document to the main office along with a note including your name (parent/guardian), your child's name, and your child's 2019-2020 grade level by June 14, 2019.

3. Dropping off the copy of the proof of residency document to the school's main office along with a note including your name (parent/guardian), your child's name, and your child's 2019-2020 grade level by June 14, 2019.

(over)

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4. Mail a copy of the proof of residency document to the school's main office along with a note including your name (parent/guardian), your child's name, and your child's 2019-2020 grade level by June 14, 2019.

****Students in the Tinton Falls Schools based on an affidavit ONLY (living with a Tinton Falls resident). Please complete the following:**

1. A letter from the resident with whom you are living with confirming your child's current residency.
2. A copy of each person's residency document as listed above (the person you are living with and the person whose child is attending the Tinton Falls School district).

Please submit these documents to Mrs. Donna Cardella at BOEregistration@tfschools.org by June 14, 2019. ***

Failure to complete the residency recheck will affect 2019-2020 class placement/registration, access to school records, and transportation.

If you have any questions, please call the school's main office or the Superintendent's Office at 732-460-2404.

Thank you for your anticipated cooperation.

Sincerely,

Mrs. Lisa Goldey
Superintendent

